



**Educating Cities' Award
on Good Practices on
Living Together in the Cities
Award Conditions**

November 2015

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1. Justification:

With the aim of **recognising and giving international visibility to the work being carried out by the Educating Cities to improve the quality of life of their cities**, in the framework of the Strategic Plan 2015-2018, approved by the General Assembly (November 2014), the Executive Committee proposed the creation of an Educating City Award,

The Award will be granted to **three innovative experiences from three member cities**, which fit within the framework of the theme of the coming International Congress of the IAEC, for its contribution to the Living Together in the cities, in accordance with the principles of the Charter of Educating Cities.

The conditions of the Award, whose first edition will be held in 2016 are hereby presented. Subsequently the Award will be given every two years, coinciding with the International Congresses. We encourage all the member cities, which fulfil the requirements, to present candidatures.

2. Nature:

The Educating City Award constitutes the maximum recognition of the International Association of Educating Cities for 3 successful innovative experiences from 3 different cities, which counts on measurable results of its impact on the improvement of the living conditions of the population, in accordance with the principles of the Charter of Educating Cities.

The Award will consist of the obtaining of a diploma that will be granted within the framework of the 14th International Congress. The 3 cities whose projects receive the Award will take center-stage in a plenary session to present their own experience and will count on the expenses to cover the registration fees, the travel expenses (air ticket in economy class) and the accommodation in the host city of the Congress (1 person for city).

The 3 best practices, which receive the Award, will be disseminated through the various channels of communication of the Association and will be included in different publications of the IAEC. Furthermore, the experiences will be promoted as benchmark model initiatives among the educating cities, fostering its wide knowledge and the chance to visit it, when possible.

3. Participants:

- All the member cities of the IAEC, which are up-to-date with the payment of their fees, with the exception of the cities that participate in the Jury.
- A city will be able to present a maximum of 2 experiences per call.

4. Evaluation criteria:

- The experiences should:
 - fit within the framework of the theme of the International Congress of Educating Cities “Living together in our cities”;
 - have been carried out during a minimum time, so as to allow a positive impact on the city to be demonstrated.
 - Be innovative.
 - Clearly set out its educational aspect.
 - be boosted by the local government. However, those experiences having been jointly developed with the civil society and fostering citizen participation will be especially rated.
 - be totally or partially transferable.

5. The Jury:

- It will be made up of 3 representatives from cities of the Executive Committee of the IAEC (Rosario -Argentina, Granollers –Spain- and Tampere –Finland-) 2 academic experts and 1 representative from UCLG.
- It will be presided by the city that organises the International Congress, which will be charged with running the evaluation meeting and will exercise the decisive vote if this is necessary.
- The Secretary General of the IAEC or the person delegated to do so, will act as the secretary of the Jury, who will be responsible for calling the meeting of the Jury, writing the minutes and informing the winning cities. The Secretary General of the IAEC or the person delegated to do so, will participate in the process with their presence but without a vote.
- The cities of the Executive Committee which participate in the Jury will not be able to present a candidature.
- The Jury will vote with the presence of, at least, three members.
- The IAEC reserves the right to modify the composition of the Jury in case of illness, absence or any other reason that prevents any of their members from attending the meeting.
- The Jury has the faculty to declare the Award null if the candidatures do not fulfil the requirements requested.

6. Formalities:

- The IAEC Secretariat will be responsible for the call for proposals, for receiving the candidatures, for the submission of the bids to the members of the jury, as well as for disseminating the awarded experiences.
- All the member cities will receive the conditions of the call (with the participation criteria and the candidature form) that will also be available in the IAEC portal.
- The experiences should be presented by means of the *basic candidate form*, which will include: the reasons of implementation; the educational aspects; the goals; the methodology; the social, economic, cultural and educational context; the place or places where it is developed, the impact produced in the city and towards its citizens, and finally the strengths and weaknesses.
- The candidatures must be accompanied by a letter from the Mayor from the city supporting the presentation.
- The Candidacy bid (form and letter from the Mayor) will be sent to the Secretariat by email and regular post in at least two of the three IAEC official languages (English, Spanish and French).
- Furthermore, the experiences can be accompanied by complementary material: video, dossiers, photographs, etc.
- The candidatures that do not fit in with the theme will be discarded, in the same way as those which are not sent within the deadline stipulated.
- The Secretariat will be able to contact candidate cities to request extra information regarding some aspect of the experience if it is considered necessary.
- The acceptance of the Award implies the participation in the Congress to receive it and the presentation of the winning experience by the Mayor, or his/her representative.
- The Secretariat of the IAEC reserves the right to not return the documents presented.
- The presentation and participation in the Award implies the full acceptance of the Conditions of the Award.

7. Calendar:

- The first Educating Cities' Award will be given in the XIV International Congress to be held in 2016
- Subsequently, it will be awarded every two years, coinciding with the International Congresses of Educating Cities.
- November 2015: the call is sent to all the member cities.
- End of February 2016: the period of submission of candidatures ends.
- Beginning of March: the candidatures are sent to the members of the Jury.
- April 2016: meeting of the members of the Jury in Barcelona for the selection of the awarded initiatives.
- End of April 2016: communication to the awarded cities.
- June 2016: Award's Ceremony during the 14th IAEC Congress.

Candidate Form **Educating Cities' Award**

Please fill in the particulars of the experience that you wish to propose.

Title of the experience in the original language

Title in English

Educating City

Country

Ages (age group or groups to which the experience is addressed)

(0-3)		(4-6)		(7-12)		(13-18)	
(19-25)		(26-40)		(41-65)		(+65)	
All							

Starting year

Year of completion

Motivation and summary: **(reasons that led to set up the experience, brief explanation of the main ideas and educational focus of the experience).**

Maximum length: 3,000 characters, including spaces

Objectives (drafted specifically)

Maximum length: 1,000 characters, including spaces

Methodology (description of the specific phases and actions, current status of the experience and entities involved in its development)

Maximum length: 3,000 characters, including spaces

Context (brief description of the city: number of inhabitants; population by age groups; main economic sectors, etc. Description of the area(s) in which it is applied and the population to which it is addressed).

Maximum length: 2,000 characters, including spaces

Assessment (changes in relation to the initial situation, strengths, weaknesses and future proposals).

Maximum length: 3,000 characters, including spaces

Website of the experience

Attached Additional documentation (may be required by interested persons)

Video Dossier Publications Photographs

Others _____

CONTACT INFORMATION

(Only ONE person. The contact person must be able to provide the information required)

Mr Ms

Name and surname(s):

Organization or Institution

- Name in original language:

- English translation:

Department or Section

- Name in original language:

- English translation:

Post or Office

- Name in original language

- English translation

Address (also specify postal code, city and country)

Telephone (Please specify country and city code)

Fax (Please specify country and city code)

E-mail